



September 25, 2021

Dear Sir/Madam:

Congratulations. We are glad to inform you that you have qualified to be issued a DIPLOMA IN TAXATION.

This is based on the result of the online examination which was given by the association last September 12, 2021.

In applying for the Diploma (**from October 16 to December 31, 2021 only**), kindly observe the following procedure/instructions:

1. Accomplish the Application Form (DIT-02). The form is downloadable from our website ([www.philtaxtech.com](http://www.philtaxtech.com)).

In case you register after the given period, you shall be subject to a **fine of P500**. Moreover, your privilege to acquire Diploma shall be forfeited after **December 31, 2022**.

2. Visit the link: <https://forms.gle/Ja7TXmmftX8tjY1H8>
3. Fill-out the required information.
4. Pay the membership fee of P700 thru any of the following:

**Metrobank**

Acct Number: 508-7-50850668-2  
Account Name: PACTT, Inc.

**GCASH/PayMaya**

Account Number: 0995 674 5519 / 0995 106 3467,  
Name: Omar Erasmo Ampongan

Upon deposit of the fee, the proof of payment must be attached to the google forms.

5. In case you are willing to acquire International Certification from Royal Institution Singapore (RIS) (this is optional), the amount of Certification Fee to be deposited shall be:

Applicant	PACTT	Royal Institution Singapore	Amount to be paid	Additional Requirements
NON-CPA	P 700	P 900 (Tax Assistant)	P <u>1,600</u>	College Graduate & one (1) page Resume; PRC ID for CPAs
CPA	700	1,200 (Tax Specialist)	<u>1,900</u>	

We will not entertain separate registration dates for PACTT and RIS.

6. Wait for your Rating, Identification Card, sling bag and Certificate/s. This may take two (2) to four (4) months from sending of your application with us. The processing of applications will be done on a "first-come, first-served basis."
7. If your place cannot be reached by the courier, we shall communicate with you thru mobile phone. Please make a prompt reply.
8. Your Diploma in Taxation is renewable every five (5) years and will entitle you to attend our seminars at a minimal fee (to cover the cost of materials, venue and clerical expenses) anywhere in the Philippines in order to upgrade and continuously update your knowledge in taxation.
9. In case you decide to take another CTT Examination, you shall be required to attend the seminar and pay a Registration Fee of One Thousand One Hundred (P1,100) Pesos.

We wish you all the best for your future career. I hope you keep succeeding with such flying colors.

Very truly yours,

**PHILIPPINE ASSOCIATION OF CERTIFIED TAX TECHNICIANS (PACTT), INC.**

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✉ [diploma.in.tax@gmail.com](mailto:diploma.in.tax@gmail.com)



[www.philtaxtech.com](http://www.philtaxtech.com)