



August 10, 2023

Dear Sir/Madam:

Congratulations. We are glad to inform you that you passed the Certified Tax Technician (CTT) examination given by the PACTT at the University of San Jose-Recoletos, Cebu City last July 11, 2023.

You are now eligible to become a member of the Philippine Association of Certified Tax Technicians (PACTT).

In registering yourself with the association (**from August 20 to September 30, 2023, NO EXTENSION**), kindly observe the following procedure/instructions:

1. Pay the **certification fee of P750** thru any of the following:
 - (a) Metrobank Acct Number: 508-7-50850668-2
Account Name: PACTT, Inc.
 - (b) BPI Acct Number: 9549 133 581
Name: Omar Erasmo Ampongan
 - (c) GCASH Account Number: 0995 674 5519 / 0995 106 3467,
Name: Omar Erasmo Ampongan
 - (d) Maya Account Number: 0995 106 3467
Name: Omar Erasmo Ampongan

The proof of payment must be attached in the google forms.

2. In case you register **after September 30, 2023**, you shall be subject to a fine of **P500**. Moreover, your privilege to register as member of the association shall be **forfeited after December 31, 2024**.
3. Visit the link: <https://forms.gle/mU7yz5t9DwJCVzKE6>
4. Fill-out the required information.
5. In case you are **ALREADY A COLLEGE GRADUATE** and willing to acquire International Certification from the Royal Institution Singapore (RIS) (this is optional), the total Certification Fee to be paid shall be:

Applicant	PACTT	Royal Institution Singapore	Amount payable	Additional Requirements
NON-CPA	P 750	P 950 (Tax Assistant)	P 1,700	(a) College Graduate (b) one (1) page Resume; (c) PRC ID for CPAs
CPA	750	1,200 (Tax Specialist)	1,950	

6. Wait for your Rating, Identification Card, sling bag and Certificate/s. This may take two (2) to four (4) months from sending of your application with us. The processing of applications will be done on a "first-come, first-served basis."
7. If your place cannot be reached by the courier, we shall communicate with you thru mobile phone. Please make a prompt reply.
8. Your membership with PACTT is renewable every five (5) years and will entitle you to attend our online seminars for free (except minimal fee to cover the cost of materials and clerical expenses) in order to upgrade and continuously update your knowledge in taxation.

Your attendance in at least two (2) seminars (sponsored by the association) within the five (5) year period is a requirement in the renewal of your membership with the association.

You shall also be entitled to other benefits that maybe provided by the association.

We wish you all the best for your future career. We hope you keep succeeding with such flying colors.

Very truly yours,

PHILIPPINE ASSOCIATION OF CERTIFIED TAX TECHNICIANS (PACTT), INC.

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📘 Certified Tax Technician

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