



April 25, 2024

Dear Sir/Madam:

Congratulations. We are glad to inform you that you have qualified to be issued a DIPLOMA IN TAXATION based on the result of the onsite examination given by the association in Cebu City last March 16, 2024.

In applying for the Diploma, **(from May 1 to July 15, 2024, NO EXTENSION)**, kindly observe the following procedure/instructions:

1. Pay the registration fee of P750 thru any of the following:
 - (a) Metrobank Acct Number: 508-7-50850668-2
Account Name: PACTT, Inc.
 - (b) BPI Acct Number: 9549 133 581
Name: Omar Erasmo Ampongan
 - (c) GCASH Account Number: 0995 106 3467 / 0995 674 5519
Name: Omar Erasmo Ampongan
 - (d) Maya Account Number: 0995 106 3467
Name: Omar Erasmo Ampongan

Your proof of payment of the Registration Fee must be attached to the google forms.

2. In case you register after **July 15, 2024**, you shall be subject to a fine of **P500.00**. Moreover, your privilege to apply for a Diploma shall be **forfeited in case you do not register until July 31, 2025**.
3. Visit the link: <https://forms.gle/acESXWzD5LF24cqT8>
4. Fill-out the required information.
5. In case you are already a **COLLEGE GRADUATE** and willing to acquire International Certification from the Royal Institution Singapore (RIS) (this is optional), the total Certification Fee to be paid shall be:

| Applicant | PACTT | Royal Institution Singapore | Total Amount payable | Additional Requirements for RIS |
|-----------|-------|-----------------------------|----------------------|---|
| NON-CPA | P 750 | P 950 (Tax Assistant) | P 1,700 | (a) College Graduate (b) one (1) page Resume; (c) PRC ID for CPAs |
| CPA | 750 | 1,200 (Tax Specialist) | 1,950 | |

We will not entertain separate registration dates for PACTT and RIS.

6. Wait for your Rating, Identification Card, sling bag and Diploma/Certificate. This may take two (2) to four (4) months from sending of your application with us. The processing of applications will be done on a "first-come, first-served basis."
7. If your place cannot be reached by the courier, we shall communicate with you thru mobile phone. Please make a prompt reply.
8. Your Diploma in Taxation will entitle you to attend our online seminars for free (except minimal fee to cover the cost of materials and clerical expenses) within the period of its validity of five (5) years, in order to upgrade and continuously update your knowledge in taxation.

You shall also be entitled to other benefits that maybe provided by the association.

We wish you all the best for your future career. I hope you keep succeeding with such flying colors.

Very truly yours,

PHILIPPINE ASSOCIATION OF CERTIFIED TAX TECHNICIANS (PACTT), INC.

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📘 Certified Tax Technician

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