



April 21, 2025

Dear Sir/Madam:

Congratulations. We are glad to inform you that you passed the **Certified Tax Technician (CTT)** Examination given by the association at Cebu Institute of Technology-University last April 5, 2025.

You are now eligible to become a member of the Philippine Association of Certified Tax Technicians (PACTT), Inc.

In registering yourself as member of the association (**from May 15 to June 30, 2025 - NO EXTENSION**), kindly observe the following procedure/instructions:

1. Pay the **registration fee of P750** thru any of the following:
  - (a) GCASH Account Number: 0995 674 5519 or 0995 106 3467,  
Name: Omar Erasmo Ampongan
  - (b) GCASH Account Number: 0927 554 8065  
Name: Marylyn Ampongan
  - (c) Maya Account Number: 0995 106 3467  
Name: Omar Erasmo Ampongan

The proof of payment must be attached in the google forms.

2. In case you register **after June 30, 2025**, you shall be subject to a fine of **P500**. Moreover, your privilege to register shall be **forfeited** in case you fail to apply as member of the association **until June 30, 2026**.
3. Visit the link: <https://forms.gle/VD2ErQkuWno9AKNq9>
4. Fill-out the required information.
5. In case you are **ALREADY A COLLEGE GRADUATE** and willing to acquire International Certification from the Royal Institution Singapore (RIS) (this is optional), the total Certification Fee to be paid shall be:

| Applicant | PACTT | Royal Institution Singapore | Amount payable | Additional Requirements   |
|-----------|-------|-----------------------------|----------------|---|
| NON-CPA   | P 750 | P 950 (Tax Assistant)       | P 1,700        | (a) College Graduate<br>(b) one (1) page Resume;<br>(c) PRC ID for CPAs |
| CPA       | 750   | 1,200 (Tax Specialist)      | 1,950          |   |

6. Wait for your Rating, Identification Card, sling bag and Certificate/s. This may take two (2) to three (3) months from sending of your application with us. The processing of the applications will be done on a "first-come, first-served basis."
7. If your place cannot be reached by the courier, we shall communicate with you thru mobile phone. Please make a prompt reply.
8. Your membership with PACTT is renewable every five (5) years and will entitle you to attend our online seminars for free (except minimal fee to cover the cost of materials and clerical expenses) in order to upgrade and continuously update your knowledge in taxation.

**Your attendance in at least two (2) seminars (sponsored by the association) within the five (5) year period is a requirement in the renewal of your membership.**

You shall also be entitled to other benefits that maybe provided by the association.

We wish you all the best for your future career. I hope you keep succeeding with such flying colors.

Very truly yours,

**PHILIPPINE ASSOCIATION OF CERTIFIED TAX TECHNICIANS (PACTT), INC.**

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📘 Certified Tax Technician

🌐 [www.philtaxtech.com](http://www.philtaxtech.com)