



December 29, 2025

Dear Sir/Madam,

Congratulations!

We are pleased to inform you that you have **qualified to be issued a Diploma in Taxation (DIT)** based on the results of the onsite examination conducted by the Association in the cities of **Cebu, Davao, Cagayan de Oro, Bacolod, Naga, Calamba, Manila, Dasmariñas, Puerto Princesa**, and the **Municipality of Bulan, Sorsogon** last November–December 2025.

Application for your Diploma in Taxation will be accepted from **January 5 to March 31, 2026 only.**

NO EXTENSIONS SHALL BE GRANTED.

Registration Instructions:

1. **Pay the registration fee of ₱750** through any of the following channels:

GCASH

- 0995 674 5519 / 0995 106 3467
Name: Omar Erasmo Ampongan
- 0927 554 8065
Name: Marylyn Ampongan

Maya

- 0995 106 3467
Name: Omar Erasmo Ampongan
- 0927 554 8065
Name: Marylyn Ampongan

BPI

- 9549 133 581
Name: Omar Erasmo Ampongan

Metrobank

- 508-7-50850668-2
Name: PACTT, Inc.

Important: Please attach the proof of payment in the Google Form.

2. **Late Registration Penalty:**

- Registrations filed **after March 31, 2026** shall incur a **₱500.00** penalty.
- Failure to register on or before June 30, 2027 will result in **automatic forfeiture of your opportunity to apply for the Diploma.**

3. **Optional International Certification (RIS):**

If you are a **college graduate** and wish to acquire **International Certification from the Royal Institution Singapore (RIS)**, the total certification fees are:

Applicant	PACTT Fee	RIS Fee (Effective July 2026)	Total Amount Payable	Additional Requirements
Non-CPA	₱750	₱1,150 (Tax Assistant)	₱1,900	(a) College Graduate
CPA	₱750	₱1,600 (Tax Specialist)	₱2,350	(b) One-page Resume; (c) PRC ID for CPAs

*Unless you are still an undergraduate, separate registration dates for PACTT and RIS **will not be entertained.***

4. **Processing Timeline:**

After submitting your application, please allow **2–4 months** to receive your **rating, ID card, sling bag, and certificates**. Applications will be processed on a **first-come, first-served basis**.

5. **Courier Communication:**

If your location cannot be reached by courier, we will contact you via **mobile phone**. Kindly respond promptly.

6. **Benefits:**

- Your Diploma in Taxation entitles you to attend **online seminars for a minimal fee** (covering materials and clerical costs) within its **(5) five-year validity period**. This allows you to **upgrade and continuously update your knowledge in taxation**.

*We wish you continued success in your career and hope you keep achieving **great accomplishments with flying colors.***

Next Step:

If you fully understand the instructions, please click the link below to proceed:

<https://forms.gle/cZnWEi1Gv87ZDotc7>

Very truly yours,

PHILIPPINE ASSOCIATION OF CERTIFIED TAX TECHNICIANS (PACTT), INC.

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🇵🇭 Certified Tax Technician